

# Education Advantage Training Subscription Services: Terms and Conditions

1. Company's subscription to the MBA Education Training Services, effective on the date of Company's enrollment above, entitles Company employees, up to the specified subscription number, to unlimited access to the MBA Education web-based self-study courses listed on the MBA Education web site at: [mba.org/educationadvantage](https://www.mba.org/educationadvantage) (the "Courses"). This is a one year subscription.
2. Subscription renewals may be made upon mutual agreement of Company and MBA at the then current subscription prices.
3. At the end of any one year cycle, all unused employee seats will expire and may not be allocated to students or in any way used after the end of the cycle. Authorized students who begin a Course prior to the end of the one year cycle will have twelve months to complete the Course even if the twelve month Course period extends past the end of the then-current twelve month cycle.
4. Company can authorize an employee to take Courses by sending registration information (name, contact information, mailing address, and email address) to MBA. Each time registration information is received for a student, an employee seat will be considered used and cannot be transferred to another employee of Company during the subscription term except in the limited circumstance where the employee leaves Company's employ prior to enrolling in any Course.
5. Students will receive certificates of completion at the successful completion of each Course. MBA will provide progress reports to the named Company training manager, subject in some cases to obtaining student permission.
6. The list of MBA Education Courses on the MBA Education website may change from time to time during the subscription term at MBA Education's discretion.
7. Company's subscription also entitles Company to access the recordings of MBA's annual webinar series: *Warehouse lending from A to Z*, *Understanding the Mystery of Secondary Marketing*, *Residential Underwriting Basics*, and *Mortgage Accounting*. These webinars will be held pursuant to the schedule set forth, and periodically updated, on the MBA Education web site (<https://www.mba.org/conferences-and-education/mba-education>). Once held and recorded, MBA will send Company a link to the recorded webinar for use by its employees.
8. This subscription does not entitle Company to authorize any non-employees, such as consultants, or other third parties, to register for Courses or to access the webinar recordings.
9. Company agrees to track and enforce the subscription level employee number limitation and will actively discourage employees from sharing log in information or taking any other action in violation of this limit.
10. To be entitled to access the Courses and the webinar recordings, payment for the selected subscription level must be made in advance. **No Course or webinar recording access will be permitted until full payment of the specified fee is made.**
11. All fees are nonrefundable and nontransferable.

# EDUCATION ADVANTAGE TRAINING SUBSCRIPTION SERVICES: COMPANY ENROLLMENT FORM

## FIVE EASY WAYS TO REGISTER

**Fax Education Advantage**  
(credit card only)  
(202) 621-1566

**Scan & Email MBA Education**  
(credit card only)  
eduadvantage@mba.org

**Mail Education Advantage**  
*Payable to:*  
Mortgage Bankers Association  
*Mail to:*  
Mortgage Bankers Association  
P.O. Box 791419  
Baltimore, Maryland 21279-1419

**EXPRESS Mail**  
*Payable to:*  
Mortgage Bankers Association  
*Mail to:*  
Mortgage Bankers Association  
ATTN: Lockbox 791419  
1000 Stewart Ave  
Glen Burnie, MD 21061  
(800) 793-6222 (select option 2)

**Phone Education Advantage**  
(credit card only)  
(800) 793-6222 (select option 2)  
Monday-Friday  
9:00 a.m.-5:00 p.m., ET

## Subscription Level:

### Up to 25 Employees

- \$3,000\* (Member)  
 \$6,000\* (Non-Member)

### Up to 50 Employees

- \$6,000\* (Member)  
 \$12,000\* (Non-Member)

### Up to 75 Employees

- \$9,000\* (Member)  
 \$18,000\* (Non-Member)

\* Special Introductory Rate. Please refer to [mba.org/educationadvantage](http://mba.org/educationadvantage) for regular pricing details

## Company Contact Information:

- MBA Member    Nonmember    Mr.    Ms.    Mrs.

FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_ LAST NAME \_\_\_\_\_

TITLE \_\_\_\_\_ CUSTOMER ID NUMBER \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

TRAINING MANAGER NAME (IF DIFFERENT FROM CONTACT) \_\_\_\_\_

TRAINING MANAGER EMAIL ADDRESS \_\_\_\_\_ TRAINING MANAGER PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

**By signing above, you are subscribing to the services at the stated subscription level and agree to the terms and conditions enclosed.**

### FOR OFFICE USE ONLY

Source Code: WB

Processed by \_\_\_\_\_ Date \_\_\_\_\_

## Payment Method: PREPAYMENT IS REQUIRED ON ALL ENROLLMENTS.

- MBA Member    Nonmember

- Payment Enclosed (Payable to Mortgage Bankers Association)

Charge My:  VISA    MasterCard    American Express    Discover

CARD NUMBER \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_ AMOUNT OF CHARGE \_\_\_\_\_

NAME AS IT APPEARS ON CARD \_\_\_\_\_ ADDRESS \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

